



EUROPEAN EDUCATION AND CULTURE EXECUTIVE AGENCY (EACEA)

EACEA.B – Creativity, Citizens, EU values and Joint operations
B.3 – Citizens and EU Values

GRANT AGREEMENT

Project 101140082 — KET2024

PREAMBLE

This **Agreement** ('the Agreement') is **between** the following parties:

on the one part,

the **European Education and Culture Executive Agency (EACEA)** ('EU executive agency' or 'granting authority'), under the powers delegated by the European Commission ('European Commission'),

and

on the other part,

1. 'the coordinator':

OBEC KET (OBEC KET), PIC 920373346, established in KET C. 472, KET 935 64, Slovakia,

Unless otherwise specified, references to 'beneficiary' or 'beneficiaries' include the coordinator and affiliated entities (if any).

If only one beneficiary signs the grant agreement ('mono-beneficiary grant'), all provisions referring to the 'coordinator' or the 'beneficiaries' will be considered — mutatis mutandis — as referring to the beneficiary.

The parties referred to above have agreed to enter into the Agreement.

By signing the Agreement and the accession forms, the beneficiaries accept the grant and agree to implement the action under their own responsibility and in accordance with the Agreement, with all the obligations and terms and conditions it sets out.

The Agreement is composed of:

Preamble

Terms and Conditions (including Data Sheet)

- Annex 1 Description of the action¹
- Annex 2 Estimated budget for the action
- Annex 3 Accession forms (if applicable)²
- Annex 3a Declaration on joint and several liability of affiliated entities (if applicable)³
- Annex 4 Model for the financial statements
- Annex 5 Specific rules (if applicable)

¹ Template published on [Portal Reference Documents](#).

² Template published on [Portal Reference Documents](#).

³ Template published on [Portal Reference Documents](#).

TERMS AND CONDITIONS

TABLE OF CONTENTS

GRANT AGREEMENT.....	1
PREAMBLE.....	1
TERMS AND CONDITIONS.....	3
DATASHEET.....	8
CHAPTER 1 GENERAL.....	12
ARTICLE 1 — SUBJECT OF THE AGREEMENT	12
ARTICLE 2 — DEFINITIONS.....	12
CHAPTER 2 ACTION.....	13
ARTICLE 3 — ACTION.....	13
ARTICLE 4 — DURATION AND STARTING DATE.....	13
CHAPTER 3 GRANT.....	13
ARTICLE 5 — GRANT.....	13
5.1 Form of grant.....	13
5.2 Maximum grant amount.....	14
5.3 Funding rate.....	14
5.4 Estimated budget, budget categories and forms of funding.....	14
5.5 Budget flexibility.....	14
ARTICLE 6 — ELIGIBLE AND INELIGIBLE CONTRIBUTIONS.....	14
6.1 and 6.2 General and specific eligibility conditions.....	14
6.3 Ineligible contributions.....	15
6.4 Consequences of non-compliance.....	15
CHAPTER 4 GRANT IMPLEMENTATION.....	15
SECTION 1 CONSORTIUM: BENEFICIARIES, AFFILIATED ENTITIES AND OTHER PARTICIPANTS.....	15
ARTICLE 7 — BENEFICIARIES.....	15
ARTICLE 8 — AFFILIATED ENTITIES.....	17
ARTICLE 9 — OTHER PARTICIPANTS INVOLVED IN THE ACTION.....	17
9.1 Associated partners.....	17
9.2 Third parties giving in-kind contributions to the action.....	18
9.3 Subcontractors.....	18
9.4 Recipients of financial support to third parties.....	18

ARTICLE 10 — PARTICIPANTS WITH SPECIAL STATUS.....	19
10.1 Non-EU participants.....	19
10.2 Participants which are international organisations.....	19
10.3 Pillar-assessed participants.....	19
SECTION 2 RULES FOR CARRYING OUT THE ACTION.....	22
ARTICLE 11 — PROPER IMPLEMENTATION OF THE ACTION.....	22
11.1 Obligation to properly implement the action.....	22
11.2 Consequences of non-compliance.....	22
ARTICLE 12 — CONFLICT OF INTERESTS.....	22
12.1 Conflict of interests.....	22
12.2 Consequences of non-compliance.....	22
ARTICLE 13 — CONFIDENTIALITY AND SECURITY.....	22
13.1 Sensitive information.....	23
13.2 Classified information.....	23
13.3 Consequences of non-compliance.....	24
ARTICLE 14 — ETHICS AND VALUES.....	24
14.1 Ethics.....	24
14.2 Values.....	24
14.3 Consequences of non-compliance.....	24
ARTICLE 15 — DATA PROTECTION.....	24
15.1 Data processing by the granting authority.....	24
15.2 Data processing by the beneficiaries.....	25
15.3 Consequences of non-compliance.....	25
ARTICLE 16 — INTELLECTUAL PROPERTY RIGHTS (IPR) — BACKGROUND AND RESULTS — ACCESS RIGHTS AND RIGHTS OF USE.....	25
16.1 Background and access rights to background.....	25
16.2 Ownership of results.....	26
16.3 Rights of use of the granting authority on materials, documents and information received for policy, information, communication, dissemination and publicity purposes.....	26
16.4 Specific rules on IPR, results and background.....	27
16.5 Consequences of non-compliance.....	27
ARTICLE 17 — COMMUNICATION, DISSEMINATION AND VISIBILITY.....	27
17.1 Communication — Dissemination — Promoting the action.....	27
17.2 Visibility — European flag and funding statement.....	27
17.3 Quality of information — Disclaimer.....	28
17.4 Specific communication, dissemination and visibility rules.....	28

17.5	Consequences of non-compliance.....	28
ARTICLE 18 — SPECIFIC RULES FOR CARRYING OUT THE ACTION.....		28
SECTION 3 GRANT ADMINISTRATION.....		29
ARTICLE 19 — GENERAL INFORMATION OBLIGATIONS.....		29
19.1	Information requests.....	29
19.2	Participant Register data updates.....	29
19.3	Information about events and circumstances which impact the action.....	29
19.4	Consequences of non-compliance.....	29
ARTICLE 20 — RECORD-KEEPING.....		29
20.1	Keeping records and supporting documents.....	29
20.2	Consequences of non-compliance.....	30
ARTICLE 21 — REPORTING.....		30
21.1	Continuous reporting.....	30
21.2	Periodic reporting: Technical reports and financial statements.....	30
21.3	Currency for financial statements and conversion into euros.....	31
21.4	Reporting language.....	31
21.5	Consequences of non-compliance.....	31
ARTICLE 22 — PAYMENTS AND RECOVERIES — CALCULATION OF AMOUNTS DUE.....		32
22.1	Payments and payment arrangements.....	32
22.2	Recoveries.....	32
22.3	Amounts due.....	32
22.4	Enforced recovery.....	37
22.5	Consequences of non-compliance.....	38
ARTICLE 23 — GUARANTEES.....		38
23.1	Prefinancing guarantee.....	38
23.2	Consequences of non-compliance.....	39
ARTICLE 24 — CERTIFICATES.....		39
ARTICLE 25 — CHECKS, REVIEWS, AUDITS AND INVESTIGATIONS — EXTENSION OF FINDINGS.....		39
25.1	Granting authority checks, reviews and audits.....	39
25.2	European Commission checks, reviews and audits in grants of other granting authorities.....	41
25.3	Access to records for assessing simplified forms of funding.....	41
25.4	OLAF, EPPO and ECA audits and investigations.....	41
25.5	Consequences of checks, reviews, audits and investigations — Extension of findings.....	41
25.6	Consequences of non-compliance.....	42

ARTICLE 26 — IMPACT EVALUATIONS.....	43
26.1 Impact evaluation.....	43
26.2 Consequences of non-compliance.....	43
CHAPTER 5 CONSEQUENCES OF NON-COMPLIANCE.....	43
SECTION 1 REJECTIONS AND GRANT REDUCTION.....	43
ARTICLE 27 — REJECTION OF CONTRIBUTIONS.....	43
27.1 Conditions.....	43
27.2 Procedure.....	43
27.3 Effects.....	44
ARTICLE 28 — GRANT REDUCTION.....	44
28.1 Conditions.....	44
28.2 Procedure.....	44
28.3 Effects.....	44
SECTION 2 SUSPENSION AND TERMINATION.....	45
ARTICLE 29 — PAYMENT DEADLINE SUSPENSION.....	45
29.1 Conditions.....	45
29.2 Procedure.....	45
ARTICLE 30 — PAYMENT SUSPENSION.....	45
30.1 Conditions.....	45
30.2 Procedure.....	46
ARTICLE 31 — GRANT AGREEMENT SUSPENSION.....	46
31.1 Consortium-requested GA suspension.....	46
31.2 EU-initiated GA suspension.....	47
ARTICLE 32 — GRANT AGREEMENT OR BENEFICIARY TERMINATION.....	48
32.1 Consortium-requested GA termination.....	48
32.2 Consortium-requested beneficiary termination.....	49
32.3 EU-initiated GA or beneficiary termination.....	50
SECTION 3 OTHER CONSEQUENCES: DAMAGES AND ADMINISTRATIVE SANCTIONS.....	53
ARTICLE 33 — DAMAGES.....	53
33.1 Liability of the granting authority.....	53
33.2 Liability of the beneficiaries.....	53
ARTICLE 34 — ADMINISTRATIVE SANCTIONS AND OTHER MEASURES.....	54
SECTION 4 FORCE MAJEURE.....	54
ARTICLE 35 — FORCE MAJEURE.....	54
CHAPTER 6 FINAL PROVISIONS.....	54

ARTICLE 36 — COMMUNICATION BETWEEN THE PARTIES.....	54
36.1 Forms and means of communication — Electronic management.....	54
36.2 Date of communication.....	55
36.3 Addresses for communication.....	55
ARTICLE 37 — INTERPRETATION OF THE AGREEMENT.....	55
ARTICLE 38 — CALCULATION OF PERIODS AND DEADLINES.....	55
ARTICLE 39 — AMENDMENTS.....	56
39.1 Conditions.....	56
39.2 Procedure.....	56
ARTICLE 40 — ACCESSION AND ADDITION OF NEW BENEFICIARIES.....	56
40.1 Accession of the beneficiaries mentioned in the Preamble.....	57
40.2 Addition of new beneficiaries.....	57
ARTICLE 41 — TRANSFER OF THE AGREEMENT.....	57
ARTICLE 42 — ASSIGNMENTS OF CLAIMS FOR PAYMENT AGAINST THE GRANTING AUTHORITY.....	57
ARTICLE 43 — APPLICABLE LAW AND SETTLEMENT OF DISPUTES.....	58
43.1 Applicable law.....	58
43.2 Dispute settlement.....	58
ARTICLE 44 — ENTRY INTO FORCE.....	58

DATA SHEET**1. General data****Project summary:**

Project summary
The project „We care about the EU future“ – Ket’ 2024“ is a meeting of town twinning citizens from Hungary, Poland, Slovakia and Romania with ambition to become more intensive cooperation among existing partner cities and with the aim to build long tradition in common solving of actual EU topics. Our project will be in a sign of solidarity between its citizens, solidarity across borders between its Member States, and solidarity through support actions in and beyond the EU. The participants will have the opportunity to discuss, exchange opinions, ideas about how the solidarity could be improved not only between the EU citizens but also towards citizens of other countries. Presentation of forms of solidarity within the EU in response to various events such as natural disasters, pandemics, terrorist attacks, etc. Presentation of initiatives and projects that support solidarity - Erasmus+ programs, civic initiatives and campaigns, volunteer projects, etc. Presentation of the European Solidarity Corps. Another topic will be the EU future. Participants will be encourage to actively participate in the democratic life at EU level and foster a sense of ownership for how the Union develops, how can they visions of the EU future come true. The aim is to increase the knowledge about the possibilities of active participation of citizens in the democratic life of the Union, the fundamental rights of EU citizens and their role in civil society; to increase the knowledge about connection between local and European decisions making process. Project will attend 225 citizens from Romania, Hungary, Poland. Together with locals, 525 European citizens will be directly involved in project. The project will indirectly affect up to 30,000 citizens who are becoming active creators and co-responsible members of the EU future, knowing on the richness of the cultural and linguistic environment in Europe and promote mutual understanding and tolerance.

Keywords:

- Town twinning
- Solidarity, cohesiveness, respect based on different cultural principles

Project number: 101140082

Project name: „We care about the EU future“ – Ket’ 2024“

Project acronym: KET2024

Call: CERV-2023-CITIZENS-TOWN-TT

Topic: CERV-2023-CITIZENS-TOWN-TT

Type of action: CERV Lump Sum Grants

Granting authority: European Education and Culture Executive Agency

Grant managed through EU Funding & Tenders Portal: Yes (eGrants)

Project starting date: first day of the month following the entry into force date

Project end date: starting date + months of duration

Project duration: 12 months

Consortium agreement: No

2. Participants**List of participants:**

N°	Role	Short name	Legal name	Ctry	PIC	Max grant amount
1	COO	OBEC KET	OBEC KET	SK	920373346	50 745.00
2	AP	Gmina Kety	Gmina Kety	PL	913890739	0.00
3	AP	Lázi Község	Lázi Község Önkormányzat	HU	920740588	0.00
4	AP	Hosszúpéreszteg	Hosszúpéreszteg Község Önkormányzata	HU	893231000	0.00

N°	Role	Short name	Legal name	Ctry	PIC	Max grant amount
5	AP	Diosd	DIOSD VAROS ONKORMANYZAT	HU	938807323	0.00
6	AP	Kéty	Kéty Község Önkormányzata	HU	920691991	0.00
7	AP	Sandominic	Comuna Sandominic	RO	931426981	0.00
Total						50 745.00

Coordinator:

— OBEC KET (OBEC KET)

3. Grant**Maximum grant amount, total estimated eligible costs and contributions and funding rate:**

Maximum grant amount (Annex 2)	Maximum grant amount (award decision)
50 745.00	50 745.00

Grant form: Lump Sum**Grant mode:** Action grant**Budget categories/activity types:** Lump sum contributions**Cost eligibility options:** n/a**Budget flexibility:** No**4. Reporting, payments and recoveries****4.1 Continuous reporting** (art 21)**Deliverables:** see Funding & Tenders Portal Continuous Reporting tool**4.2 Periodic reporting and payments****Reporting and payment schedule** (art 21, 22):

Reporting					Payments	
Reporting periods			Type	Deadline	Type	Deadline (time to pay)
RP No	Month from	Month to				
					Initial prefinancing	n/a
					Final payment	90 days from receiving periodic report
1	1	12	Periodic report	60 days after end of reporting period		

Prefinancing payments and guarantees: n/a**Reporting and payment modalities** (art 21, 22):

Mutual Insurance Mechanism (MIM): No

Restrictions on distribution of initial prefinancing: The prefinancing may be distributed only if the minimum number of beneficiaries set out in the call conditions (if any) have acceded to the Agreement and only to beneficiaries that have acceded.

Interim payment ceiling (if any): 100% of the maximum grant amount

No-profit rule: n/a

Late payment interest: ECB + 3.5%

Bank account for payments:

SK0456000000007124353002 KOMASK2X

Conversion into euros: n/a

Reporting language: Language of the Agreement or other EU official language, if specified in the call conditions

4.3 Certificates (art 24): n/a

4.4 Recoveries (art 22)

First-line liability for recoveries:

Beneficiary termination: Beneficiary concerned

Final payment: Coordinator

After final payment: Beneficiary concerned

Joint and several liability for enforced recoveries (in case of non-payment):

Limited joint and several liability of other beneficiaries — up to the maximum grant amount of the beneficiary

Joint and several liability of affiliated entities — n/a

5. Consequences of non-compliance, applicable law & dispute settlement forum

Applicable law (art 43):

Standard applicable law regime: EU law + law of Belgium

Dispute settlement forum (art 43):

Standard dispute settlement forum:

EU beneficiaries: EU General Court + EU Court of Justice (on appeal)

Non-EU beneficiaries: Courts of Brussels, Belgium (unless an international agreement provides for the enforceability of EU court judgements)

6. Other

Specific rules (Annex 5): Yes

Standard time-limits after project end:

Confidentiality (for X years after final payment): 5

Record-keeping (for X years after final payment): 5 (or 3 for grants of not more than EUR 60 000)

Reviews (up to X years after final payment): 5 (or 3 for grants of not more than EUR 60 000)

Audits (up to X years after final payment): 5 (or 3 for grants of not more than EUR 60 000)

Extension of findings from other grants to this grant (no later than X years after final payment): 5 (or 3 for grants of not more than EUR 60 000)

Impact evaluation (up to X years after final payment): 5 (or 3 for grants of not more than EUR 60 000)